

Wando Chorus: Online Charms Office

\$175 Chorus Fee Payment

Here are the steps to pay you \$175 Wando Chorus Fee Online

1. Go to www.charmsoffice.com
2. Click on Parent/Student/Member
3. Enter School Code: wandochorus
4. Enter Student Passcode Number: (Last 4 of student CCSD ID number)
5. Click on "Finances"
6. Then click the "Paid by PayPal" button (Red Circle #1)
7. Then click the Pay Fixed Payments (Red Circle #2)
8. Ten pay fees through PayPal with a credit or debit card

The screenshot shows the Charms Office website interface. At the top, there is a navigation bar with icons for Home, Profile, Finances (highlighted with a red circle), and Shopping Cart. Below the navigation bar, there are buttons for "FINANCIAL STATEMENT" and "TRANSFER REQUEST". A red "EXIT CHARMS" button is also visible.

The main content area is titled "Student Financial Statement" and contains a table with the following data:

| Item | Amount |
|------------------------------|------------------|
| Trip Ledger Balance Credit | 0.00 |
| Fixed Payments Due | 175.00 |
| Fundraising Balance Credit | 0.00 |
| Miscellaneous Balance Credit | 0.00 |
| TOTAL BALANCE DUE | \$ 175.00 |

Below the table, there is a message: "There are no scheduled trips for this student".

The next section is titled "Student Fixed Payment Detail" and contains a table with the following data:

| Paid Date | Item | Amt. | Paid By |
|------------------------------------|------------------------|-----------------|---------------------------------|
| not paid | Chorus Fee (2020-2021) | 175.00 | <input type="checkbox"/> PayPal |
| Total Fixed Payments Due | | \$175.00 | |
| Total Fixed Payments Paid | | \$0.00 | |
| Total Unpaid Fixed Payments | | \$175.00 | |

At the bottom of the page, there are two buttons: "Make Fundraising Payment" and "Make Miscellaneous Payment".

Red circles and numbers are used to highlight specific elements: a red circle with the number "2." highlights the "Pay Fixed Payments" button, and a red circle with the number "1." highlights the "Paid by PayPal" button in the payment detail table.