



## Absence Form

Form must be completed and turned in at least two weeks prior to any anticipated absence by a chorus student, except in case of emergency. In addition, student must communicate, via phone, e-mail, or conversation with a director about the absence.

Student Name \_\_\_\_\_ Today's Date \_\_\_\_\_

What chorus event do you anticipate missing: \_\_\_\_\_ Date: \_\_\_\_\_

**Reason for absence:**

School Conflict: \_\_\_\_\_

Religious Holiday: \_\_\_\_\_

Family Wedding: \_\_\_\_\_

Other: \_\_\_\_\_

The only excusable absences are pre-arranged school conflicts, religious holidays, immediate family wedding or other activities pre-approved by the directors. The only emergencies that will be excused are severe illness or a death in the family. Individual needs will be addressed as they occur. *The mere filing of an absence form does not constitute approval.*

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

***Failure to follow the attendance policy will result in a Performance No-Show, resulting in a grade of zero for the performance.***

For Directors:

Approved

Denied

Notes: \_\_\_\_\_